

**PAPER TITLE IN TIMES NEW ROMAN 12 POINT  
BOLD CAPITALS, INDENTED BY 1 cm WITH NO  
MORE THAN 40 CHARACTERS PER LINE  
INCLUDING SPACES**

*Subtitle if needed in Times New Roman 12 point bold  
italic, sentence case*

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**Abstract**

This is an example of how to format an abstract. The title is Times New Roman 10 point bold, indented by 1 cm. The text is Times New Roman 9 point, with a first line indent of 1 cm. The abstract is a single paragraph which may be up to 300 words long. It should not contain information not included in the paper. The abstract may not contain references, equations or the word 'we'. Write 'the paper', not 'this paper'.

1. INTRODUCTION

This is an example of how a paper for the Proceedings Series should be formatted. The text above shows how the running head, title, subtitle (if applicable), author names and affiliations, and abstracts should be formatted. The heading immediately above this paragraph is a first level paper heading; it is Times New Roman 10 point regular capitals. The body text of the paper is Times New Roman 10 point regular, with a first line indent of 1 cm.

Please use these examples to format your paper. Applying the styles saved in this document to your text should format it correctly. Your word processing software may also contain a tool such as a 'format painter' that will enable you to copy the formatting from the example text to your own text. Alternatively, the information given in this template should enable to select the correct format for each section.

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If you need to subdivide the sections of your paper, use the headings shown below. You can use second and third level paper headings. To subdivide further, please use lists numbered (a), (b), and so on, but this is usually not necessary in a paper of normal length.

### 3.1. Second level paper heading

A second level paper heading is Times New Roman 10 point bold, in sentence case.

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A third level paper heading is Times New Roman 10 point italic, in sentence case.

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If you need to move a heading to the following page, please use a page break (usually found in word processing software under the ‘insert/page break’ menu. Please do not press return several times to move text onto a new page.

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Tables must be numbered consecutively and include a table heading. There is no full stop at the end of the heading. IAEA style is to use table borders and lines sparingly. Tables must be mentioned (called out) in the text and should be inserted following the end of the paragraph in which they are mentioned, or on the next page if there is not enough space. Tables are formatted in Times New Roman 9 point regular. For an example, see Table 1.

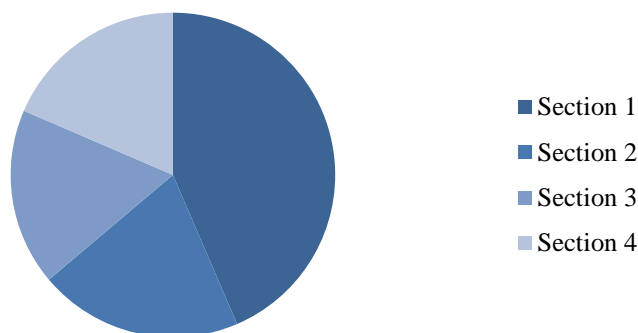
TABLE 1. EXAMPLE TABLE

Column 1	Column 2	Column 3
Align text left	Centre text	Centre text
Align text left	Centre text	Centre text

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The figures you use in your publication must be original. If they have been published elsewhere (even in other papers authored by you or one of your co-authors) they cannot be used unless a permission is obtained and sent with the paper.

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*FIG. 1. Chart showing the number of words in sections 1 - 4 of this example paper.*

## 7. REFERENCES

In accordance with good academic practice, reference sources should be cited in the text to support the assertions it contains. IAEA style is to use numbered references in square brackets. There are different formats for sources such as books [1], internal reports [2], personal communication [3], unpublished data [4], single chapters from books [5], journal articles [6], websites and on-line databases [7], papers from a proceedings [8], presentations including slides and handouts [9], and INFCIRCS [10]. Sources 'in preparation' or 'in press' use these terms in place of the year. Titles are given in their original languages if these use Latin alphabets, or translated into English for languages that do not use Latin alphabets. Please see the reference list below for examples of how to format the sources numbered [1–11]. The text in the reference list is Times New Roman 9 point regular.

## 8. BIBLIOGRAPHY

A bibliography is an optional section. If a source is not cited in the text but may nevertheless be of interest to the reader, it can be included in a bibliography, which follows the reference list. Sources that appear in the reference list should not be included in the bibliography. Please see the example bibliography at the end of this paper. The text in the bibliography is Times New Roman 9 point regular.

## 9. FURTHER INFORMATION

The paper should be about **five to ten pages** maximum in length. A compilation of full papers (in electronic form) will be made available to participants at registration.

### 9.1. Author affiliation

Put the email address after the affiliation of the corresponding author, whether he or she is the first author or not. Please put the name of the authors' organization(s) in English. Do not give the organization's street address or postal code. For international organizations, no country is given. Please use the name of the country as it is given in the IAEA Member State list (for example, use 'Russian Federation', not 'Russia').

If there is a long list of author names and some of them are from the same organizations or same States, please seek advice from the conference organizer on how to format such a list to save space.

### 9.2. Bulleted lists

If you use a bulleted list in your paper, please format it as below:

- First bullet point;
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- Third bullet point.

If you need to use subpoints, please use this format:

- First bullet point.
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Please note the punctuation at the end of the points.

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- (b) Section bullet point.
  - (i) First subpoint;
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- (c) Third bullet point.

Please use (a), (b), etc., unless your text refers to the points elsewhere as ‘the first point’, ‘the second point’ and so on — in this case, please use (1), (2), etc.

### 9.4. General formatting

Only the font Times New Roman should be used in the paper. The font Symbol should never be used in files intended for publication as it is not a Unicode font and letters may change during production (for example,  $\mu\text{Sv}$  may print as  $\text{mSv}$  if the character  $\mu$  is inserted in Symbol font).

Underlining should not be used. Bold and italic may be used for emphasis, but should be used sparingly. Paragraph line spacing is 12 point for 9 point text, 13 point for 10 point text and 14 point for 12 point text, as used in this example paper. Only one space is used following a full stop.

Footnotes<sup>1</sup> should be used only where necessary. They should be inserted at the end of each page, and not at the end of the paper as endnotes.

## ACKNOWLEDGEMENTS

The heading of the acknowledgements section is Times New Roman 10 point bold capitals, centred. The acknowledgements section is an optional section and can be used to list funding bodies and other sponsors of the research, and to mention people who supported the research but whose contribution was not of a type to merit authorship of the paper.

## REFERENCES

- [1] AUTHOR, A., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

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<sup>1</sup> Text in a footnote is Times New Roman 9 point regular.

## **AUTHOR and OTHER-AUTHOR**

[Left hand page running head is author's name in Times New Roman 8 point bold capitals, centred. For more than two authors, write **AUTHOR et al.**]

- [2] AUTHOR, A., Internal Report Title in Title Case, internal report, Organization, Location, Year.
- [3] LETTER-WRITER, A., Organization, personal communication, Year.
- [4] RESEARCHER, A., Organization, unpublished data.
- [5] CHAPTER-AUTHOR, A., "Title of chapter in sentence case", Book Title in Title Case, Publisher, Place of Publication (Year).
- [6] AUTHOR, A., AUTHOR, B., AUTHOR, C., Journal article title in sentence case, Abb. J. Title 1 2 (Year) 120–123.
- [7] AUTHOR, A., Title of Web Page or On-line Database in Title Case (Year),  
www.webpage.com/exact-subpage-being-cited
- [8] AUTHOR, A., "Paper title in sentence case", Conference Title in Title Case (Proc. Int. Conf. Place of Conference, year), Publisher, Place of Publication (Year).
- [9] PRESENTER, A., "Title of presentation in sentence case", Paper No., paper presented at Organization seminar on subject, Location, year.
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## **BIBLIOGRAPHY**

AUTHOR, A., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

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AUTHOR, A., AUTHOR, B., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

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